

PROCESS TASK FORCE
Outline for PM&E Guidance Document
Based on December 20, 2002 Process Task Force Meeting

1. Contact Information for Submitter(s)
 - a. Organization name
 - b. Resource(s) of concern
 - c. Preparer's name and phone number
 - d. Date prepared
 - e. Organization(s) represented by submitter
2. Resource Goals
 - a. Description of resource goal that potential PM&E proposal option addresses
 - b. Explanation of how the PM&E proposal furthers that goal
 - c. Refer to the resource goal number(s) described in the Issue Statement, as appropriate
3. PM&E Proposal
 - a. Any physical or operational changes
 - b. Proposed start date and duration
 - c. Location (within FERC boundary/outside FERC boundary)
 - d. alternative potential PM&E options for addressing the same resource goal and/or Project 2100 effects, if known/available
 - e. methods for measuring the goals and performance of the PM&E proposals or methods for evaluating success, if known/available
 - f. feasibility of the PM&E proposal, if known/available
4. Identify the Resource Issue/Relationship to Project
 - a. Describe the relationship between the PM&E proposal and the project
 - b. Including any project impacts the PM&E proposal is intended to address
 - c. Refer to the Issue Statement(s), as appropriate
5. Nexus to Relicensing Process
 - a. Potentially FERC jurisdictional, including, if known, the applicable authority
 - b. Potentially non-FERC-jurisdictional